

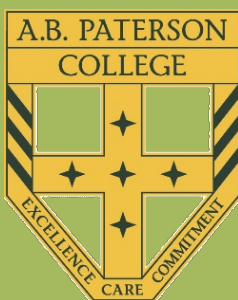


Vacation Care Enrolment Pack

Friday 04 April
to Thursday 18 April

Phone: 0400 793 126

Email: oshc@abpat.qld.edu.au



THIS PACK CONTAINS:

- Parent information letter
- Program and activity list
- Booking and permission form
- Incursion information
- For the fridge information sheet

PARENT INFORMATION LETTER

Dear Families,

Welcome to the Vacation Care holiday program. We have some exciting activities and incursions happening this holiday period, we look forward to your children joining us.

Contained in this letter you will find all the necessary information in regards to bookings, cancellation requirements.

Please read all information provided carefully.

GENERAL INFORMATION

The vacation care building is located in the music rooms beside the Peter Sippel Oval. Our service is run by dedicated and fully qualified staff members. The service operates between 7am and 6pm. The OSHC Service ratio is 1:15.

Our program is designed to cater for, explore and extend to your child's interests and develop their existing skills and abilities.

Parent suggestions for program activities are welcomed, if you have any suggestions or feedback regarding our service please email – oshc@abpat.qld.edu.au

FEES AND CHARGES

Please ensure your After School Care fees are up to date at the end of each term, families who have outstanding After School Hours Care accounts will be unable to book places for Vacation Care.

Families with children who do not attend A.B. Paterson College children must have their full account paid PRIOR to attending the program and having days confirmed including any surcharge fees.

SERVICE CLOSSES AT 6PM

Any children collected after 6:00 PM will be charged a late fee of \$15 per 15 minute period.

MEDICAL INFORMATION

Please ensure staff are informed of any allergies your child/ren may have. Any prescribed medications must be handed to staff upon arrival for appropriate storage.

PARENT INFORMATION LETTER

BOOKINGS

Please complete the Booking and Permission Form AND the Emergency Contacts Form and return to Outside School Hours Care via email: oshc@abpat.qld.edu.au. If you have not previously utilised Vacation Care please also obtain an Enrolment Contract from OSHC. No child will be accepted without a completed 2019 Enrolment Contract.

You will receive a confirmation email confirming your days for Vacation Care once you have submitted all required documents. If you have not received a confirmation email, please call OSHC staff to discuss. Please do not attend the Vacation Care program without your confirmation as you may be turned away.

Emergency Contact Forms are required EACH Vacation Care period regardless of prior attendance.

Bookings made after the close of business (5pm) the previous day, or on the day, are charged the casual fee of \$60.

Please note, Vacation Care is classified as a NEW BOOKING and will require families to log into their MyGov accounts and accept A.B. Paterson College OSHC as their care provider for that period.

CANCELLATIONS

IF YOU WISH TO CANCEL ANY BOOKINGS, **THREE BUSINESS DAYS' NOTICE IS REQUIRED, VIA EMAIL**, OTHERWISE, YOU WILL BE CHARGED FOR THE FULL DAY AS WELL AS THE INCURSION FEE RELATED TO THAT BOOKED DAY. **Email:** oshc@abpat.qld.edu.au

ACTIVITIES

A range of craft activities, board and card games, Wii, music or movement, outdoor games and other activities will be programmed for each day. Incursions are organised throughout holidays, which are held at the Service. Please see the following program for specific details. Although certain activities are planned each day, children's voices and free choice is accounted for during the day.

ELECTRONICS INFORMATION

Excerpt - Computers and Digital Imagery Policy:

"Children's personal technology devices and resources will not be permitted into the Service. Approval for these items to enter the Service must be sought in writing and an explanation as to why the device is required must be provided. Strict limits are placed on personal devices to ensure the safety of each child."

We ask all families to support Service requirements to have no personal devices/resources including iPads, Laptops or mobile phones be brought into the Service.

PROGRAM AND ACTIVITY LIST

Friday 05/04/19				
Chill Out Day \$57 Daily fee 				
Monday 08/04/19	Tuesday 09/04/19	Wednesday 10/04/19 Incursion	Thursday 11/04/19	Friday 12/04/19
<p>Swimming \$57 Daily fee Morning Swim Group Games</p> 	<p>Day in the MPC with sports equipment \$57 Daily fee</p> 	<p>Archery \$57 Daily fee Incursion Cost \$11</p> 	<p>Swimming Morning swim Face Painting \$57 Daily fee</p> 	<p>Swimming \$57 Daily fee Morning Swim Treasure Hunt</p> 
Monday 15/04/19 Incursion	Tuesday 16/04/19 Incursion	Wednesday 17/04/19	Thursday 18/04/19	Friday 19/04/19
<p>Go Carts \$57 Daily fee \$11 Incursion Cost</p> 	<p>Mandala Sand Art \$57 Daily fee \$5 Incursion Cost</p> 	<p>Outdoor Challenge Day \$57 Daily fee</p> 	<p>Healthy Eating Day \$57 Daily fee</p> 	<p>Good Friday Public Holiday</p> 

INCURSION INFORMATION

Each day your child will need:

- A packed lunch (nothing to be cooked/heated)
- A water bottle
- A wide brimmed Hat (legionnaires or bucket is suitable)
- Running shoes
- Sun smart clothing (must have sleeves)

Date	Activity	To pack
05/04/19	Chill out day	Movies, music, popcorn and smoothies
08/04/19	Swimming	Swimmers, Rash Vest, swimming cap, towel, goggles (optional) 10:30am for fun and games
09/04/19	MPC Sports Fun	Children will participate in round robin activities in the MPC with team and individual pursuits
10/04/19	Archery	Closed in shoes, sun smart clothes and hat, fun begins at 10:30am
11/04/19	Swimming	Swimmers, Rash Vest, swimming cap, towel, goggles (optional) 10:30am for fun and games
12/04/19	Swimming	Swimmers, Rash Vest, swimming cap, towel, goggles (optional) 10:30am for fun and games
15/04/19	Go Carts	Closed in shoes, sun smart hat and T-shirt Sunscreen provided
16/04/19	Mandala making	Bring a smile 😊 .
17/04/19	Outdoor Challenge Day	Some of our favourite team and individual sports on offer 😊
18/04/19	Healthy Eating Day	Prepare to be adventurous and try some new healthy snacks
19/04/19	Good Friday	Stay home, enjoy a sleep in 😊

BOOKING AND PERMISSION FORM

Please complete form and return to A.B. Paterson College Early Childhood Centre
Please indicate which days you would like to make a booking, and for how many children.

				FRIDAY 05 April
				YES <input type="checkbox"/>
MONDAY 08 April	TUESDAY 09 April	WEDNESDAY 10 April	THURSDAY 11 April	FRIDAY 12 April
YES <input type="checkbox"/>	YES <input type="checkbox"/>	YES <input type="checkbox"/>	YES <input type="checkbox"/>	YES <input type="checkbox"/>
MONDAY 15 April	TUESDAY 16 April	WEDNESDAY 17 April	THURSDAY 18 April	FRIDAY 19 April
YES <input type="checkbox"/>	YES <input type="checkbox"/>	YES <input type="checkbox"/>	YES <input type="checkbox"/>	N/A <input type="checkbox"/>

I, _____ give permission for my child/children _____ to attend A.B. Paterson College Vacation Care on the days selected above. I understand Vacation Care activities may occur in varying locations across A.B. Paterson College grounds, and I give permission for my child/ren to attend.

I have read and understand the booking procedures outlined above; I understand **3 business' days** (written notice to oshc@abpat.qld.edu.au) is required to cancel any bookings or fees and incursion costs will be applied. I understand that my Term 1 (2019) Outside School Hours Care account must be paid in full before my child/ren can attend Vacation Care. I understand I must provide an updated Emergency Contacts Form at the time of booking and before my child is able to attend Vacation Care.

I am aware A.B. Paterson College Outside School Hours Care and Vacation Care is a **nut free** environment and I will **not** include any food items in my child's lunch that contain nuts or traces of nuts. I am aware A.B. Paterson College Outside School Hours Care and Vacation Care is an **egg free** environment and I will **not** include any food items in my child's lunch that contain eggs or traces of eggs. I am aware surcharges are an additional charge on top of the daily fee, and will be added to my account.

Signature: _____ Date: _____

ENROLMENT CONTRACT AND EMERGENCY DETAILS 2019

CHILD'S DETAILS

Child's Name : _____

Date of Birth : _____

Birth Cert Provided to Service : YES NO

FAMILY DETAILS

Guardian 1 : _____

Address : _____

Home Phone : _____ Work: _____

Mobile : _____

Email Address : _____

Guardian 2 : _____

Address : _____

Home Phone : _____ Work: _____

Mobile : _____

Email Address : _____

COLLECTION AND RESTRICTION DETAILS *(please provide copies of photo I.D of all authorised.)*

Authorised to Collect

- _____
- _____
- _____
- _____

Unable to Collect *(please supply any copies of parenting orders etc.)*

EMERGENCY DETAILS (In the event you are unable to be contacted, please advise whom you authorised A.B. Paterson College Early Childhood Centre to contact)

NAME	RELATIONSHIP	DAYTIME CONTACT
_____	_____	_____
_____	_____	_____
_____	_____	_____

ENROLMENT CONTRACT AND EMERGENCY DETAILS 2019

NOMINATED SUPERVISOR ACKNOWLEDGEMENT OF;

BIRTH CERTIFICATE PROVIDED : _____

RETURNED (COMPLETED) FORM: _____

DATE : _____ / _____ / _____